

THRANDESTON PARISH COUNCIL

Minutes of Meeting of Thrandeston Parish Council held at 7.30 pm on **Tuesday 12 January 2016** in Thrandeston Village Hall.

PRESENT: Councillors Goff Hawes (Chairman), Andrew Colchester, Sharon Colchester and Jerry Cotter. Also in attendance three members of the public and the Clerk (Sarah Foote).

1. Apologies for absence

Apologies were received from Cllr Alison Murton and accepted by the Parish Council.

2. Chairman's opening remarks

The Chairman reported that before Christmas in the layby near the railway he had collected four bags of rubbish and two further bags at other locations in the village. He encouraged all parishioner to help keep the village tidy and confirmed that he would be in contact with AMCO/Network Rail to ask for their cooperation as well. The Chairman also reported that he had cleared the ~~outside~~ grips on Little Green...

3. To receive any declarations of pecuniary and non-pecuniary interests from members on any item to be discussed.

None.

4. PUBLIC FORUM

A parishioner confirmed that he had some refuse sacks that could be used in the Village Spring Clean but suggested that further litter pick sticks may be required.

5. To consider confirming the minutes of the meeting of 19 October 2015

The minutes of the meeting held on 19 October 2015 were unanimously agreed as a true record of the meeting.

None.

6. To note matters arising from the minutes of the meeting of 19 October 2015

479/Public Forum – the footpath sign had not been repositioned by SCC Footpaths Cllr A Colchester offered to reposition the sign.

479/7b – SCC Highways have assured the Parish Council that the culverts would be cleared by the end of January. AMCO would also jet under the railway by the end of February.

479/c – Horsechestnut Tree, Little Green. The parishioner concerned remained of the same opinion that the branch of the tree should not be felled.

7. Planning

a) The following planning determination was noted:

Ref	Location	Application
3288/15	2 Marsh Bungalows, The Marsh	Rear single storey extension
Planning Permission had been granted.		

b) There were no other planning matters.

8. The Common

a) Report from the Commons Co-ordinator – Cllr A Colchester had provided a report which was noted and appended to the minutes for information. It was noted that Natural England had commended the quality of the recent work at the Marsh.

b) Natural England Hay Making Supplement – Natural England had reported that Senior Officers were looking into whether the Parish Council could receive this grant. The Supplement could only be designated to an area with a special case e.g. the presence of Bee Orchids making it impossible to cut the hay until later than usual. It was hoped that confirmation of the supplement would be received by the date of the next meeting. Quotes for the hay cut were still awaited. These would be considered at the next meeting. *Action: Agenda next meeting.*

c) Broken Branch on Willow Tree, Little Green – Cllrs had inspected the tree and the Clerk had contacted the Tree Officer who had confirmed no formal consent was needed and the branch would be cut and cleared away.


9. Village Spring Clean

The 2016 spring clean would take place at 10.00 am on Saturday 5 March with parishioners being asked to meet either at the Village Hall or by the Great Green Noticeboard. *Action: Clerk to advertise.* It was agreed to purchase some additional litter pick sticks up to a cost of £100.

10. Procedural

a) Annual Parish Meeting – it was agreed this meeting of the parish would take place at 7.00 pm on Tuesday 3 May, immediately before the Parish Council meeting.

b) External audit arrangements for year ending 2017/18 – after explanation from the Clerk, it was agreed that the Parish Council would not opt out of the sector led body for audit procurement offer and, therefore, would not be making their own arrangements to appoint an external audit panel.

Signed 

..... Chairman.....

..... Clerk

Date 7 March 2016

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11. Planting plan and cost for trees at the Rail Embankment (as per AMCO funding). A quotation from a local nursery to supply trees, stakes and guards was considered. Councillors had selected a range of trees which the Clerk would order and Cllr Cotter would collect from the Tree Nursery. Two parishioners present at the meeting offered to help with planting. *Action: Clerk to order trees. Cheque No: 100508.*

10. Finance

a) The current financial statement was noted as; Community Account £3,491, Business Account £252 and Countryside Account £1339.

b) It was agreed to make the following payments...

Amount	Payee	Details	Chq No	Power
£246.21	Sarah Foote	Clerk's salary December 2015 and January 2016	100504	LGA 1972 S112(i)
£32.38	Sarah Foote	Clerk's expenses December 2015 and January 2016	100505	LGA 1972 S111(i)
£8.50	Anglia Book Keeping	Payroll 4,5, and 6	100507	LGA 1972 S111(i)
£210 inc VAT	Septic Tank Services	Digger work on ditches around The Common	100506	Open Spaces Acts 1906

c) The Budget for the 2016/1 Financial year was discussed in detail and agreed. It was agreed to raise a Precept of £2400. The Precept request form was duly signed by the Chairman, Clerk and two Councillors. *Action: Clerk to submit form to MSDC.*

d) Bank accounts – The Parish Council currently had three bank accounts with Barclays; current, deposit and countryside account. It was noted that only very nominal interest had been received on the latter two accounts. It was agreed to transfer all funds to the current account as this would save the inconvenience of having to transfer money from one account to another. *Action: Clerk to write to bank, cheque signatories to sign letter.*

11. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
06.01.15	Parishioner	Work of new Parish Council/retention and disposal of voting slips from HLS Information Day (August 2013)
It was agreed that this matter would be dealt with at the next meeting. <i>Action: Agenda next meeting.</i>		
27.12.15	Suffolk Police	Parish Council Match funding for PCSOs
18.12.15	Mid Suffolk District Council	Most Active Communities
17.12.15	Suffolk Association of Local Councils	Council Tax Referendums
15.12.15	EPR Energy Eye Limited	Minutes of Local Liaison Committee Meeting
03.12.15	Mid Suffolk District Council	December Town and Parish Newsletter
30.11.15	Parishioner	Flooding near Lower Railway Bridge
24.11.15	Parishioner	Comments on roadside/blackthorn hedge
23.11.15	Parishioner	Parish Council records
12.11.15	Parishioner	Parish Council records
11.11.15	Parishioner	Comments on October Commons Co-ordinator report
19.10.15	Parishioner	PSV on Horseback

12. Consultations

The Consultation on Shaping the future of Suffolk Fire and Rescue Service was noted.

13. Urgent Matters

None.

14. Date of next meeting and agenda items – Monday 7 March 2016.

Agenda item – to consider clearance of branches and barbed wire and debris from first year ditch vegetation clearance at the Common.

20.33 Pursuant to the Public Bodies (Admission to Meetings Act 1960), the Meeting was closed to public and press to consider matters relating to the Clerk's Employment. It was agreed that that Clerk would continue on the contracted hours of 12.5 per month.

Signed

..... Chairman.....

..... Clerk

Date 12 January 2016