**Minutes of the Annual Meeting of Thrandeston Parish Council held on Wednesday 31st May 2023 at Thrandeston Village Hall.**

# Present:

Councillors Alison Murton, Andrew Colchester, David Rose, Andrew Wheeler and Martin Rickard

District Councillor Tim Weller.

Philip Freeman - Parish Clerk.

One member of the public.

1. Apologies for Absence.
   1. To elect a Chairman of the Council

* The Clerk took the chair for this item.
* Councillor Murton was elected as Chairman of the Council, proposed by Councillor Colchester and seconded by Councillor Rose.
  1. To receive the Chairman’s declaration of acceptance of office or, if not then received, to decide when it shall be received.
* The Chairman’s declaration of acceptance of office was completed at the next meeting.
  1. To elect a Vice-Chairman of the Council.
* Councillor Rose was elected as Vice-Chairman of the Council, proposed by Councillor Colchester and seconded by Councillor Murton.

1. Co-opt Councillors to Vacancies.

* Mr Rickard and Mr Wheeler were co-opted as Councillors, proposed by Councillor Murton and seconded by Councillor Colchester.

1. Councillors’ Acceptance of Office.

* Councillors completed their acceptance of office.

1. To receive declaration of interest forms from members.

* Councillors completed their declaration of interests.

1. To receive completed Code of Conduct from members

* The Code of Conduct will be completed at the next meeting.

1. To complete Submission of an Expenses Form.

* The Councillors who stood for election were reminded they needed to complete their submission of expenses forms and send them to Mid Suffolk District Council.

1. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.

* None.

1. Minutes of the previous meetings.

* The minutes of the previous meeting were agreed as a true record and were signed by the Chair, proposed by Councillor Colchester and seconded by Councillor Murton.

1. Matters arising from the minutes: Updates in red font.

* The Parish Council can apply for a derogation if Little Green is a fire risk, and it can then be cut before the usual date. It was agreed to review this at the meeting in May. **Action: The Clerk.** It was agreed to give the Clerk authority to apply for derogation so that the Little Green may be cut earlier than stated in the agreement. This will only take place if the condition of the grass gives cause for concern about the risk of fire. Proposed by Councillor Murton and seconded by Councillor Colchester.
* It was agreed that the Clerk should arrange the delivery of notices and send emails to ask for volunteers to help with the litter pick. **Action: The Clerk.**

Councillors thanked all those involved with the litter pick which had made a significant difference to the appearance of the Parish.

1. Notification of any urgent business.

* Additional invoices for the work cutting the grass verges.

**Public Forum.**

* Councillor Weller introduced himself as the newly elected District Councillor and in addition he is an officer of Norfolk County Council.

1. Correspondence received.

* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department of Suffolk County Council.
* Constables’ Country
* Suffolk View.

1. Report from Committees:
   1. Village Hall Committee

* The report had been given at the Annual Parish Meeting and the following were highlighted:

Fundraising Events:

* Hog Roast.
* Village history and photographs of past and present residents.
* Monthly Community Pub Night.

Other matters:

* Work has been undertaken to repair and update the Village Hall building.
* There are regular bookings including a table tennis group.

1. The Common
   1. Report from the Commons Co-ordinator.

* The report had been given at the Annual Parish Meeting, but the following were highlighted:
* There is little to report but Mr Ling had phoned Councillor Colchester about how wet the marsh was currently and therefore it was being poached.
* However, it was agreed that the cattle could graze on the marsh and now that the rain has stopped there should not be a problem.
* The cattle went onto the marsh after the 10 May 2023.
* In 2022 there had been a problem with cattle becoming stuck in the dikes.
  1. Application for Derogation to cut Little Green.
* See above.

1. Highway matters:
   1. Self-help scheme for cutting grass verges.

* Although there had been significant problems with the Highways Department about the arrangements for cutting the grass verges through the Self-Help Scheme it finally took place on the date of this meeting.
* Councillor Colchester reported that he had received phone calls which thanked the Council for arranging for this to be done.
* The verges had become overgrown and made use of the roads dangerous. Since the Highways Department did not plan to carry out the work until at least the end of June the Parish Council felt it had little choice but to carry out this work.
* Councillors thanked Mr Ashberry for carrying out the work and for doing it in such an efficient way. Councillors also thanked TMO Highways for their traffic management during the cutting of the verges.

1. Finances and financial report.
   1. Balances on Accounts 30 April 2023.
      1. Current account: £8,046.17.
      * The bank balance was noted.
   2. Financial report and bank reconciliation.

* Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
* The accounts were to the date of this meeting.
* There were no questions from Councillors.
  1. To agree the Annual Accounts.
* The accounts had been circulated before the meeting and the Annual Governance and Accountability Return was agreed.
* The Parish Council will apply for a certificate of exemption. Proposed by Councillor Colchester and seconded by Councillor Rose.
* The Council also agreed that the Clerk should send the accounts to the internal auditor - Heelis and Lodge.
  1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses. | 100707 | £370.93 | LGA 1972 S112 |
| HMRC | PAYE | 100708 | £88.20 | LGA 1972 S112 |
| Thrandeston Village Hall | Hire of the Hall for Meetings | 100709 | £70.00 | LGA 1972 s111 |
| Mid Suffolk District Council | Emptying Dog Bins | 100710 | £167.51 | LGA 1972 s111 |
| SALC | Subscription | 100711 | £107.68 | LGA 1972 s111 |
| CAS LTD | Insurance | 100712 | £360.41 | LGA 1972 s111 |
| TMO Highways | Traffic Management | 100713 | £780.00 | LGA 1972 s111 |
| A & M Farms Thrandeston | Cutting the grass verges | 100714 | £835.20 | LGA 1972 s111 |

* It was unanimously agreed to pay the invoices listed above, proposed by Councillor Rose and seconded by Councillor Murton.
  1. Requests for financial support: None.
  2. Receipts:
  + MSDC Precept: £1,500.00
  + MSDC CIL: £1,064.55

1. Progress Power (Gas Fired Power Station).

* Nothing to report.

1. Matters Arising from the APM.

* Nothing to report.

1. Planning:
   1. Applications:
      * + Application for - DC/23/01899

Proposal: Approval of details reserved by Requirement 22 (Amendments to approved details) pursuant to The Progress Power (Gas Fired Power Station) Order 2015 – seeking permission to utilise fuel gas pre-heater boiler stacks up to 15m high, and permission to erect a second fire water tank on the site.

Location: Land At Eye Airfield, Castleton Way, Eye, Suffolk

* Councillors agreed to make no comment.
* Application for Planning Permission Without Compliance of Condition(S) -

DC/23/01494

Proposal: Application under Section 73 of The Town and Country Planning Act 1990 – Variation of Condition 2 (Approved Plans and Documents) of Planning Permission

DC/22/04021 dated: 20/02/2023 - Construction and operation of Synchronous Condensers with ancillary infrastructure, and associated works including access and landscaping. Location: Land At The Leys And Ivy Farm, Mellis Road, Yaxley, Suffolk IP21 4BT

The Parish Council agreed to object to this application and required the following conditions to be applied:

* + - * + The potential problem of noise from the machinery must be appropriately prevented so that whatever the weather conditions it does not affect the local residents and there are Thrandeston Parishioners within a short distance who may be affected. Every effort must be made to prevent noise from the plant affecting them.
        + A reporting system must be set up which will allow local residents to report what they consider to be unacceptable levels of noise from the site which will allow immediate action to be taken to rectify the problem. This can be by phone or monitored email.
        + All measuring and monitoring of noise levels must take place at different times of the day and in different weather conditions so that a baseline of what is acceptable noise levels can be established. This must take into account the local wildlife.
        + A maintenance system must be installed that will ensure that all the plants on the perimeter of the site survive in all conditions.
  1. Applications – no decisions to date:
     1. Application for Planning Permission - DC/22/06214

Proposal: Planning Application - Erection of 1No storage building

Location: Eye Airfield Industrial Estate, Eye Road, Brome, IP23 8AW

* + 1. Application for Outline Planning Permission - DC/22/00416  
       Proposal: Application for Outline Planning Permission. (All matters reserved) Erection of petrol and electric charging facility with associated shop, roadside restaurant with drive through facility, B1 and B8 starter units, HGV lorry parking facility for rest area and drivers' facilities as a phased development.  
       Location: Land Adjacent North Roundabout, A140 Ipswich Road, Brome, Part In The Parish of Thrandeston IP23 8AW.
  1. Planning decisions:
     1. Approved:
     2. Refused: None.

1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on Tuesday 27th June 2023.

* None.

Meeting closed at 8:30 p.m.