

THRANDESTON PARISH COUNCIL

Minutes of Meeting of Thrandeston Parish Council held at 7.30 pm on **Monday 19 October 2015** in Thrandeston Village Hall.

PRESENT: Councillors Goff Hawes (Chairman), Sharon Colchester, Jerry Cotter and Alison Murton. Also in attendance District Councillor David Burn, County Councillor Jessica Fleming (left 19.36), six members of the public and the Clerk (Sarah Foote).

1. Apologies for absence

Apologies were received from Cllr Andrew Colchester and accepted by the Parish Council.

2. Chairman's opening remarks

None.

3. To receive any declarations of pecuniary and non-pecuniary interests from members on any item to be discussed.

None.

PUBLIC FORUM

19.30 meeting closed

Suffolk County Council – Cllr Fleming gave her report which is appended to the minutes

Mid Suffolk District Council – Cllr Burn reported that, as a one off, the District Councillors were going to have a Locality Award to be set aside for community benefits. Any organisation can apply to the fund and applications had to be made by 18 January 2016. Further details of the fund and how to apply can be obtained by contacting District Councillor Burn.

Suffolk Police – a report provided by PCSO Faulkner, which detailed one crime in the parish since the beginning of October, was read by the Clerk.

A parishioner asked for the Commons Co-ordinator reports on be published on the website. *Action: Clerk.*

A parishioner reported that the Footpath Sign on Mellis Road was being knocked over when the verges were trimmed and could it be reinstated on footpath side of road and not the opposite side. The Clerk explained this was an issue for Suffolk County Council Footpaths department but she would duly report the matter to them. *Action: Clerk.*

A parishioner asked if he would be able to comment when agenda item 7B was reached. The Chairman granted this request.

4. To consider confirming the minutes of the meeting of 7 September 2015

The minutes of the meeting held on 7 September 2015 were unanimously agreed as a true record of the meeting.

None.

5. To note matters arising from the minutes of the meeting of 7 September 2015

None.

6. Planning

a) To consider the planning application as detailed below:

Ref	Location	Application
3288/15	2 Marsh Bungalows, The Marsh	Rear single storey extension
It was unanimously agreed to recommend SUPPORT for this application.		

b) There were no planning determinations to note.

c) There were no other planning matters.

7. The Common

a) Report from the Commons Co-ordinator – Cllr A Colchester had provided a report which was noted and appended to the minutes for information.

b) Three quotations for ditching clearance and removal of Black Thorn from the roadside near the rail embankment were considered. A parishioner expressed his opinion that the habitat in this area is unusual and there were specific birds nesting there. It was explained that the whole area was not being cleared, but just a strip from the road side. It was agreed to award the work to contractor A at a cost of £210.00 including VAT.

A discussion took place on clearing the culverts near to the railway bridge also took place and a parishioner advised the Parish Council to liaise with Network Rail as he felt one of the culverts may have been intentionally blocked.

c) To consider parishioners' response to request for permission to cut back a bough of the Horse Chestnut Tree overhanging Little Green. Councillors explained that a request had been made to cut one low bough from the tree in front of Chestnut Farm. The Clerk relayed the advice the Mid Suffolk Tree Officer had provided. It was agreed to send another letter explaining that that the Parish Council would like to remove this one bough as the grass could

Signed _____

Chairman

Clerk

Date

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not be cut with the bough hanging there and it is the responsibility of the Parish Council, under the HLS agreement, to cut and maintain the grass.

8. To consider the planting plan and cost for trees at the Rail Embankment (as per AMCO funding). A quotation from a local nursery to supply trees, stakes and guards was considered. Councillors discussed how there was a limited area the trees could be planted in and it was agreed to reconsider how the money may be spent more effectively within the parish. *Action: Agenda next meeting.*

9. Governance

The external audit report for year ending 31 March 2015 was noted as no matters arising and the Annual Return for the Year ending 31 March 2015 was approved and accepted

10. Finance

a) The current financial statement was noted as; Community Account £2,120, Business Account £252 and Countryside Account £2,958.

b) It was agreed to make the following payments. The cheques would be dated 2 November (the date of the previously scheduled meeting) and not be issued early.

Amount	Payee	Details	Chq No	Power
£281.75	Sarah Foote	Clerk's salary October and November 2015	100500	LGA 1972 S112(i)
£8.40	HMRC	PAYE	100501	LGA 1972 S111(i)
£18.66	Sarah Foote	Clerk's expenses October and November 2015	100502	LGA 1972 S111(i)
£120 inc VAT	BDO	External audit year ending 31 March 2015	100503	LGA 1972 S111(i)

11. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
28.09.15	Suffolk County Council	Bid to find locations for short stay stopping sites.
28.09.15	Mid Suffolk District Council	Town and Parish Newsletter
24.09.15	Suffolk Association of Local Councils	Letter from Suffolk Constabulary re. attendance at Parish Council meetings
11.09.15	Suffolk Association of Local Councils	Smaller Authorities Transparency Fund

12. Consultations

None.

13. Urgent Matters

The Clerk reported that she had undertaken the latest stage of the Automatic Enrolment process as required by the Pensions Regulator

14. Date of next meeting and agenda items – Monday 11 January 2016.

20.36 Meeting Closed

Signed
Date 12/10/15