

THRANDESTON PARISH COUNCIL

Minutes of Meeting of Thrandeston Parish Council held at 7.30 pm on **Monday 7 September 2015** in Thrandeston Village Hall.

PRESENT: Councillors Goff Hawes (Chairman), Andrew Colchester, Sharon Colchester, Jerry Cotter and Alison Murton. Also in attendance District Councillor David Burn, County Councillor Jessica Fleming (left 20.26), five members of the public and the Clerk (Sarah Foote).

1. Apologies for absence

None.

2. Chairman's opening remarks

None.

3. To receive any declarations of pecuniary and non-pecuniary interests from members on any item to be discussed.

None.

PUBLIC FORUM

19.32 meeting closed

Mid Suffolk District Council – Cllr Burn reported that MSDC had put solar panels on all its council housing stock, that Suffolk, as a County, was going to accept central government's bid to apply for devolution and, as a one off, the District Councillors were going to have a Community Award to be set aside for community benefits. Any organisation can apply to the fund and applications had to be made by 18 January 2016. Further details of the fund and how to apply can be obtained by contacting District Councillor Burn.

Suffolk Police – a report provided by PCSO Faulkner, which detailed two crimes in the parish since the beginning of August, was read by the Clerk.

19.43 meeting reconvened.

4. To consider confirming the minutes of the meeting of 6 July 2015

The minutes of the meeting held on 6 July 2015 were unanimously agreed as a true record of the meeting.

5. To note matters arising from the minutes of the meeting of 6 July 2015

The Clerk reported that no response had been received to requests for information regarding broadband provision.

6. The Common

a) Report from the Commons Co-ordinator – Cllr A Colchester gave his report, which is appended to the minutes, and confirmed that the capital works at the Marsh would be carried out by end of September.

b) A Revised management plan for Little Green as provided by Natural England was discussed in detail, particularly, the timing of the cutting of the green. Now that Natural England were aware of Orchids on the north side of the green, none of this area could be cut before 15 July. Councillors expressed concern for the difficulty in finding a contractor who would be prepared to cut the green in two sections as this would neither be practical or cost effective. It was agreed that Cllr A Colchester would seek quotations and these would be considered at the next meeting. The Clerk provided Councillors with a reminder of the financial regulations which would apply. *Action: Cllr A Colchester and Clerk.* The conclusion of the discussion was unanimous agreement to accept the amendment to the management (grass cutting) plan; the main HLS management area of the green (field parcel 4250) to be cut once every three years after 15th July and in the other two years the grass could be cut once annually for hay from 1st June (the event area of the green to remain the same as the current agreement). The remainder of the green to the north of the main section (field parcel 4953) to be cut after 15th July every year. The 'event area' where the annual hog roast was held was confirmed as being outside of the HLS agreement and could be cut early. Cllr Hawes stated that if the green is cut later, pressure must be put on Suffolk County Council Highways to cut the verges earlier that this year.

It was also noted that within stewardship rules the Parish Council could apply for a hay cutting supplement. It was agreed Cllr A Colchester would pursue this with Natural England. Cllr A Colchester would also seek advice from Natural England on how to deal with the abundance of thistles as the current agreement states that the area (HK6) should contain less than 5 % of thistles.

It was noted that branches from the Horse Chestnut Tree in front of Chestnut Farm were overhanging Little Green. It was agreed to write to the parishioner to request permission (subject to MSDC Tree Officer consent which the Parish Council would seek to gain) to fell some branches from the tree. *Action Clerk.*

7. Governance

a) The Annual Return had not been received from the external auditor. Therefore, this matter was deferred to the next agenda. . *Action: Agenda next meeting*

b) Changes to the bank mandate – Barclays Bank had made several errors in the process of changing the cheque signatories. As a consequence, Barclays had paid £100 in compensation to the Parish Council and it was agreed

Signed ..

..... Chairman..

..... Clerk

Date ..

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that the Clerk would claim three additional hours works for all the time, telephone calls and travel the inconvenience had caused.

8. Planting of trees at the Rail Embankment – there was agreement that there was limited scope for planting but the possibility of a few native trees, which would encourage bird life was discussed, and it was agreed the Clerk would seek costs for such trees, plus guards and stakes, and this matter would be given further consideration at the next meeting. *Action: Clerk and agenda next meeting.*

9. Finance

a) The current financial statement (including bank balances and payments received) was noted as per the attached reconciliation.

b) It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£310.66	Sarah Foote	Clerk's salary August and September 2015 (incl. three additional hours)	100493	LGA 1972 S111(i)
£15.60	HMRC	PAYE months 5 and 6	100494	LGA 1972 S111(i)
£27.30	Sarah Foote	Clerk's expenses August and September 2015	100495	LGA 1972 S111(i)
£144.00 inc VAT	Suffolk Association of Local Councils	Councillor Briefing 25 June	100496	LGA 1972 S111(i)
£4.25	Anglia Book Keeping	Payroll Periods 1, 2 and 3	100497	LGA 1972 S111(i)
£80.00	Thrandeston Hall Association	Meeting Room Hire	100498	LGA 1972 S111(i)

c) The Clerk provided Councillors with a quarterly budget report detailing spend against budget for the first quarter of the financial year (appended to the minutes).

10. Correspondence

a) The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
18.08.15	Suffolk Police Crime Commissioner	University College survey – perceptions of crime and local policing levels
17.08.15	Mid Suffolk District Council	Housing Allocations Policy Consultation – advance notice
05.08.15	Mid Suffolk District Council	Eye Airfield Wind Turbines Community Fund
District Councillor David Burn explained the background to the fund of which the parish of Thrandeston would be entitled to 4% of an annual generation of £12,000. The Thrandeston share of the fund would need to be claimed within five years or the money would be returned to the central 'pot'. There were specific purposes the fund could be used for and this was largely to help mitigate offsite landscape impacts from the development; promote energy conservation and biodiversity measures within the Local Community; and to carry out measures for the promotion and education of renewable energy or energy saving landscaping or environmental mitigation within the Local Community. It was agreed Cllr Burn would provide details of the exact amount available to Thrandeston and Cllr Murton would explore the possibility of an application for improved insulation in the Village Hall. <i>Action Cllr Murton and Agenda next meeting.</i>		
23.07.15	The Planning Inspectorate	Secretary of State decision Progress Power Station.
23.07.15	Mid Suffolk District Council	Community Infrastructure Levy Examination – statement of modification

11. Consultations


None.

12. Urgent Matters

None.

13. Date of next meeting and agenda items – Monday 2 November

20.38 Meeting Closed

Signed 
Date

Chairman...

.... Clerk