

THRANDESTON PARISH COUNCIL

Minutes of Meeting of Thrandeston Parish Council held at 7.30 pm on **Monday 6 July 2015** in Thrandeston Village Hall.

PRESENT: Councillors Goff Hawes (Chairman), Jerry Cotter, Andrew Colchester, Sharon Colchester and Alison Murton. Also in attendance District Councillor David Burn, County Councillor Jessica Fleming (left 20.26), 12 members of the public and the Clerk (Sarah Foote).

SPEAKER Jonathan Chown and Peter Rackham from Suffolk Better Broadband gave a presentation on bringing better broadband to Thrandeston. Parishioners were encouraged to report their individual concerns to the Clerk who could forward details to Suffolk County Council to be investigated. Parishioners should provide their name, email, postcode and fixed line telephone number. The Clerk would promote this offer via the Parish Council website.

1. Apologies for absence

None.

2. Chairman's opening remarks

Cllr Hawes apologised for being absent from the first meeting of the new Parish Council and thanked past Councillor Michael Mortlock for all the years he had served on the Parish Council.

3. To receive any declarations of pecuniary and non-pecuniary interests from members on any item to be discussed.

Cllr Murton declared a non-pecuniary interest in agenda item 13 – Village Sign. There were no requests for dispensations.

PUBLIC FORUM

20.06 meeting closed

Suffolk County Council - Cllr Fleming reported that she was leading the Suffolk Greenest County programme. Any ideas were welcome from parishioners on green initiatives that they may wish to get involved in. The verges had not yet been cut, particularly the road to Mellis. Cllr Fleming apologised on behalf of the County Council that yet again the Highways contract was not working properly. The Suffolk Fire and Rescue service consultation was 'live' with a deadline for responses of 24 July.

Mid Suffolk District Council – Cllr Burn asked for the District Council's Town and Parish newsletter to be published on the Thrandeston Parish Council website for parishioners to view. Cllr Burn also read a report by Charlie Adan, the Chief Executive of Mid Suffolk District Council on how the District Council would work in the future and the funding streams which would be available.

Suffolk Police – a report provided by PCSO Faulkner, which detailed one crime in the parish during June, was read by the Clerk.

A parishioner asked the County Councillor on how long it would take to get the verges cut as the roads were very dangerous. .

Various comments were made on the recent cutting of Little Green mainly concerning why it had been cut early and why the HLS agreement had been deviated from and why the grass in front of Chestnut Farm had not been cut.

Past Parish Councillors expressed comments on the payment to Mr M Bird, as detailed below, and gave their recount of the arrangements that had been put in place to cut Little Green last year and how no expenditure had been expected, nor authorised.

20.33 meeting reconvened.

4. To consider confirming the minutes of the meeting of 18 May 2015

The minutes of the meeting held on 18 May 2015 were unanimously agreed as a true record of the meeting.

5. To note matters arising from the minutes of the meeting of 18 May 2015

466/8c – The area around the pond on Little Green had had the vegetation cut, the fence was sound and bench had been repaired.

6. The Common

a) To receive a report of meeting with Natural England. To ratify the decision to accept the derogation granted by Natural England for the 2015 cut of Little Green.

The Chairman assured all those present that the Parish Council had not intentionally deviated from procedure. They had met with Natural England and had acted on what their representative had told them was permissible. It was an oversight that whilst the early cut of Little Green had been approved by Natural England, it had not been confirmed at a Parish Council meeting before taking place. Since the initial meeting with Natural England and the subsequent cut of the Green, their representative had received some additional information which had changed his views of what he originally told the Parish Council was acceptable. In light of this, the Chairman apologised to all

Signed  Chairman  Clerk
Date 7 September 2015

THRANDESTON PARISH COUNCIL

Minutes of Meeting of Thrandeston Parish Council held at 7.30 pm on **Monday 6 July 2015** in Thrandeston Village Hall.

present and said that if the Parish Council had indeed got it wrong this year, following further consultation with Natural England it would be put right next year. The Chairman summarised that the Parish Council had no intention of coming out of the HLS scheme and that further details of the cutting of Little Green could be found in the Common Co-ordinator's report. A copy of a report by the Commons Co-ordinator was provided to parishioners and would be published on the website.

b) To note forthcoming revised management plan for Little Green as to be provided by Natural England. To agree process for consideration of the revised management plan

After consultation with Natural England a revised management plan for Little Green would be considered. The Parish Council were still waiting receipt of the plan from Natural England. Upon receipt the plan would be made available for public viewing. It was hoped this would be before the next meeting.

c) Parishioners' comments relating to the cutting of Little Green and the management of The Common were noted. The Chairman stressed that the Parish Council remained committed to the HLS agreement and whilst perhaps they had not got all the details of the cutting correct this year, they would take on comments received and try to get it right next year. The Chairman informed all present that this year's cut of Little Green had been cost free.

d) To consider quotations for phase two of the capital works programme for The Marsh - The Parish Council were in receipt of three quotations for the capital works (all contractors had previously provided the Council with quotations). It was agreed to award the work to contractor B at a cost of £1930.50. It was agreed the Clerk would write to confirm the instruction and ask for the contractor to advise his earliest start date (by the autumn of this year). A letter would also be sent to Mr Ling to inform him of the forthcoming work and how it may affect the grazing of his cattle on the Marsh. Cllr A Colchester would continue to liaise with Natural England regarding the work at the Marsh and matters such as creating a mound with the spoil perhaps with a viewing area. *Action: Clerk to write to contractor and Mr Ling.*

7. Planning

a) There were no planning determinations to note.

b) Other planning matters. The Clerk advised Councillors that under the requirements of the new Transparency Code only planning applications detailed in full on an agenda could be considered, therefore, there may be a need for the Council to meet between ordinary meetings to consider applications received too late to publish on ordinary meeting agendas.

8. Procedural

a) The internal audit report for year ending 31 March 2015 was noted. There were no matters requiring attention.

b) Publication of future editions of the Parish Council update. It was agreed to use the website (www.thrandeston.onesuffolk.net) to publish information about the Parish Council and there would be no further editions of the Parish Council update printed.

c) The Parish Council's legal obligations with the Pension Regulator for automatic enrolment were noted. The Clerk confirmed she had completed all the necessary paperwork and the Parish Council's Staging Date would be October 2016.

9. To consider the planting of trees at the Rail Embankment (as per AMCO funding)

The Chairman asked one of the former Councillors to give background information on this. It was explained that the purpose of the payment was to compensate the parish for the mess that AMCO left the embankment in and to purchase plants to screen the new railings as more hedge line had been removed than expected.

It was agreed that Councillors would make a site visit and the planting would be agenda for September meeting.

The Clerk would liaise with Network Rail to ascertain if there were any restrictions on what could be planted where.

Action: Councillors, Clerk and agenda next meeting.

A Councillors reported that the low bridge warning signs were currently obscured. It was agreed the Clerk would contact SCC Highways. *Action: Clerk.*

10. To consider a Village Sign

A discussion took place again about should there be a village sign and where. It was agreed that this subject had evolved from an original discussion regarding a Village Hall sign. For the time being it was agreed that the Village Hall Committee would report back to the Parish Council on their proposal once they had consulted with Mid Suffolk District Council on any planning restrictions.

11. To receive a report on the potential removal of the telephone kiosk. The Clerk reported that BT had advised their Commercial Field Officer would survey the kiosk for removal, but, the removal of a kiosk was not a quick process because it involved a power disconnection, engineering works and contractor works therefore it could be at least six months for any works to be completed.

12. Finance

Signed  Chairman  Clerk
Date 7 September 2015

THRANDESTON PARISH COUNCIL

Minutes of Meeting of Thrandeston Parish Council held at 7.30 pm on **Monday 6 July 2015** in Thrandeston Village Hall.

- a) The current financial statement (to include bank balances and payments received) was noted as per the attached reconciliation.
- b) It was agreed to make the following payments pending authorisation of the new cheque signatories:

Amount	Payee	Details	Chq No	Power
£260.47	Sarah Foote	Clerk's salary June and July 2015	100487	LGA 1972 S111(i)
£34.20	HMRC	PAYE months 3 and 4	100488	LGA 1972 S111(i)
£30.97	Sarah Foote	Clerk's expenses June and July 2015	100489	LGA 1972 S111(i)
£230.40 inc VAT	M B Farm Services	Cut, turn, bale and cart away hay from Little Green June 2014.	100490	Open Spaces Act 1906 s9, 10
£260.00	Mid Suffolk District Council	Contested Parish Council election – 7 May 2015	100491	Rep of People's Act 1983 s36(5)
£36.00 inc VAT	Mid Suffolk District Council	Dog Bin emptying 01.04.2015 to 31.03.2016	100492	Litter Act 1983

- c) The Clerk provided Councillors with a quarterly budget report detailing spend against budget for the first quarter of the financial year (appended to the minutes).

13. Correspondence

- a) The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
09.06.15	Suffolk County Council	Feedback on consultation carried out earlier this year for a Traffic Regulation Order at the junction of the A140 and the B1077
15.06.15	Mid Suffolk District Council	Town and Parish Newsletter June 2015
18.06.15	Suffolk Association of Local Councils	Suffolk Local Policing Review
18.06.15	Suffolk Association of Local Councils	LAIS 1381 Fly-grazing
19.06.15	Suffolk Association of Local Councils	Sizewell C Town and Parish Liaison events
29.06.15	Parishioner	Fire hydrant on Little Green. It was noted that the remedial work had now been undertaken and the hydrant was no longer obscured.

Since the publication of the agenda an additional piece of correspondence had been received from a parishioner congratulating the new Parish Council on the appearance of the village since their election.

14. Consultations

- a) Mid Suffolk District Council – Draft Development Brief, Land to the South of Eye Airfield (Eye Housing Consultation). It was agreed that Councillors would view the consultation and make individual comments as appropriate.

15. Urgent Matters

None.

16. Date of next meeting and agenda items – Monday 7 September 2015.

21.39 Meeting Closed

Signed  Chairman  Clerk
 Date 7 September 2015