

THRANDESTON PARISH COUNCIL

Minutes of a meeting of Thrandeston Parish Council held at 7.30 pm on **Monday 5 January 2015** in Thrandeston Village Hall.

PRESENT: Councillors David Burn, Nicky Garrett, Michael Mortlock and Gill Stebbings. Also in PCSO Faulkner (left 19.40) and Clerk (Sarah Foote)

1. Chairman's opening remarks

Cllr Burn welcomed all those present.

PUBLIC FORUM

There were no members of the public present.

District Councillor Burn gave a brief report including details of Stuston Parish Council change in status to a Parish Meeting.

2. Apologies for absence

None.

3. Councillors' Declarations of Interest

Councillors were reminded of the requirement for them to individually update their Register of Interests as appropriate.

4. Approval of minutes of meeting of 3 November 2014

The minutes of the meeting of 3 November 2014 were unanimously agreed and were duly signed by the Chairman.

5. Matters arising from minutes of meeting of 3 November 2014

461/5 + 461/9 – Cllr Garrett had made contact with Suffolk Police regarding the placement of speed data recorders.

461/8d – Telephone kiosk. Clerk to check if repair had taken place. *Action: Clerk.*

461/9 – Common Committee to meet and progress work at the embankment. *Action: Cllr Conroy*

462/16 – Correspondence from the former Clerk was noted.

6. Procedural

a) 2015 Annual Parish Meeting – it was agreed that the Meeting would take place on Friday 24 April with refreshments being served. Parishioners would be encouraged to attend and possibly bring along any historic photographs of the parish. This concept would be discussed with the Village Hall Association at a planned future meeting to ascertain if they would like to be involved with the refreshments. *Action: Cllr Burn, Conroy and Mortlock.*

Suffolk Historical Society to be asked to come along to speak at the Annual Parish Meeting. *Action: Clerk to contact Suffolk Historical Society.*

b) May 2015 Parish Council Elections – Cllr Burn confirmed that he would not be standing again at the May elections. The Clerk gave details of the planned issue of nomination packs as advised by the District Council.

c) Dedicated Thrandeston Parish Council email addresses for individual Councillors – Cllr Burn and Conroy already had Parish Council email addresses, Cllr Garrett would like a dedicated address but Cllr Mortlock and Stebbings would keep their personal email addresses. *Action: Cllr Burn to send details to Cllr Garrett.*

d) On-line presence for Thrandeston Parish Council – the need to publish information on-line, particularly in light of the new Transparency Code, was discussed. It was agreed to approach One Suffolk about the possibility of a website for Thrandeston Parish Council. The Parish Council remained committed to providing information for publication on the existing Thrandeston.org website. *Action: Clerk to contact One Suffolk, copying Cllr Garrett and Cllr Conroy.*

e) Minutes of Parish Council meetings – a parishioner had asked to receive copies of Parish Council minutes. It was agreed approved minutes would be published on the Thrandeston.org website and the One Suffolk website once this was active.

7. Planning

a. There were no planning applications to consider.

b) The following planning determination was noted:

Ref	Location and Description	Decision
2473/14	Ruskin House, Mellis Road – change of use of land for the siting of a caravan.	Planning permission REFUSED

c) There were no other planning matters.

8. The Common

a) Un-authorised parking of vehicles on Little Green – it was agreed to publish the guidelines about parking and driving on the Little Green on the noticeboard as well as sending an email to all parishioners. The Parish Council would be grateful if long term residents would help to discourage newcomers and visitors to not take cars on to the grass on Little Green. *Action: Clerk.*

In an additional piece of correspondence received since publication of the agenda, a parishioner had brought to the Council's attention the state of repair of the area around the pump and the fence. It was agreed to agenda this item for the next meeting. *Action: Agenda.*

Signed

Date 2

..... Chairman.....

..... Clerk

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b) Work (drainage) to Village Hall Car park (minute 457/9 refers) - Cllr Conroy had spoken with Natural England about the possibility of a ditch to carry away the water that collects in the car park area. A ditch would cost less and be easier to maintain than a pipe which had already been discussed. *Action: To be progressed by the Commons Committee.*

9. Planning Inspectorate Examination – Proposed Gas Power Station

Cllr Burn gave a summary of the last hearings which were held on 9/10/11 December 2014. The issue specific hearings on 10 and 11 December had focussed on the ancient field system in Yaxley (where the planned substation would be located) and the adverse impact on setting of built heritage. Written summaries were then submitted and the last opportunity to comment would be 13 January. The examination process would close on 24 January and a decision would be made within six months.

10. Correspondence

The following items of correspondence received since the last meeting were noted.

Date received	From	Subject
17.12.14	Suffolk Association of Local Councils	Transparency Code
17.12.14	Suffolk Association of Local Councils	Provisional Local Government Finance Settlement
17.12.14	Suffolk Association of Local Councils	LAIS 1371 Parish Polls
13.12.14	Parishioner	Objections to parking on Little Green. Publication of Parish Council minutes
12.12.14	Mid Suffolk District Council	Waste Collection Calendar
06.12.14	Headway Suffolk	Donation request
01.12.14	Mid Suffolk District Council	Town and Parish Newsletter
28.11.14	Suffolk County Council	A140/B1077 potential movement restrictions (pre-consultation notice)
25.11.14	Mid Suffolk County Council	Litter and Dog Waste Bin emptying price increase
17.11.14	Mid Suffolk District Council	2014 Parish Survey
It was agreed that Cllr Garret and Stebbings would complete the survey and return to the Clerk. <i>Action: Cllrs Garrett and Stebbings.</i>		
10.11.14	Mid Suffolk District Council	Community Infrastructure Levy (CIL) Draft Charging Schedule

11. Consultations - there were no consultations to consider.

12. Finance

a) The current financial statement, including a spend against budget report, was presented to Councillors and is appended to the minutes.

b) The following payments were considered and agreed for payment:

Amount	Payee	Details	Cheque No	Power
£30.00	Mid Suffolk District Council	Annual Bin Emptying Fee (1 x dog)	100431	LGA 1972 S111(i)

c) The **2015/2016 Budget and Precept** was discussed in detail. It was agreed to raise a Precept of £2,400 (four votes in favour, one against) and in addition the Parish Council would receive £26.67 of Local Council Tax Relief Grant. The Precept request form was duly completed and signed by the Chairman, two Councillors and the Clerk.

d) The 2014 – 2016 National Salary Scales for Local Council Clerks were noted and it was agreed to make the appropriate level SCP 22 hourly increase.

13. Urgent Matters

2015 Litter Pick – it was agreed this would take place on Saturday 7 March 2015. Clerk to order bags and notify Mid Suffolk District Council of collection arrangements. Risk Assessment for volunteers to be provided. *Action: Clerk and Cllr Garrett.*

Memorandum of Understanding Thrandeston Parish Council/Eye Airfield Parishes Working Group – Yaxley Parish Council had raised questions about items 11, 12 and 13 of the document and were not willing to sign the Memorandum with item 13 included. It was agreed that Thrandeston Parish Council were only content to continue with the role of 'Banker' to EAPWG if item 13 remained as to rescind this clause could put the Parish Council at risk. *Action: Cllr Burn*

14. Date of next meeting and agenda items – Monday 2 March 2015.

Meeting Closed 22.10

Signed

Date

..... Chairman.....

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..... Clerk