**Minutes of the Meeting of Thrandeston Parish Council held on 5th November 2019.**

**Present:**

Councillors Andrew Colchester, David Rose, Jerry Cotter, Tony Ronchetti and Alison Murton.

Philip Freeman – Parish Clerk.

One member of the public.

1. Apologies for absence.
* County Councillor Jessica Fleming.
1. Chairman’s opening remarks
* The Chairman welcomed everyone to the meeting.
1. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.
* Councillor Ronchetti declared a pecuniary interest in item 12a iii.
1. Minutes of the previous meeting held on 3rd September 2019.
* The minutes of the previous meeting were agreed as a true record and were signed by the Chairman.
1. Matters arising from the minutes:

**Action Points:**

* The Clerk will contact the Rural Payments Agency to enquire why the payments level was so low. **Action: The Clerk.** The payment has been received.
1. Notification of any urgent business.
* Cutting of grass verges: it was agreed that the cut by Suffolk County Council this year has been of a much higher standard than in previous years.
* It was noted that the verges are the responsibility of the adjacent landowner.

**Public Forum.**

Report from Councillor Jessica Fleming, Hartismere Division, Suffolk

**Cabinet Changes:** The following cabinet level changes are effective as of 15th October:

* Cllr Mary Evans is Cabinet Member for Children’s Services, Education and Skills (and remains Deputy Leader). Mary.Evans@suffolk.gov.uk
* Cllr Gordon Jones moves to Finance and Resources. Gordon.Jones@suffolk.gov.uk
* Cllr Andrew Reid joins as Cabinet Member for Highways, Transport and Rural Affairs. Andrew.Reid@suffolk.gov.uk
* Cllr Nick Gowrley takes on County Council’s property and assets, in addition to Economic Development, Housing and Enterprise. Nick.Gowrley@suffolk.gov.uk
* Cllr Richard Rout takes on Sizewell C, in addition to Environment and Public Protection. Richard.Rout@suffolk.gov.uk

All other Cabinet positions remain the same, Cllr Richard Smith leaves the Cabinet after four and half years in the role.

**Wastes & Recycling -** A new public recycling centre will open at Fornham Rd in Bury St Edmunds at the end of November replacing the centre at Rougham Hill. A charity Reuse shop will also be opening on site towards the end of the year. SCC operates a total of 11 Public Recycling Centres across the County. <https://www.suffolkrecycling.org.uk/where-to-recycle/recycling-centres>

The Materials Recycling Facility (MRF) at Gt Blakeneham has almost completed redesign and is set to open in December following trials. This site takes all of Suffolk’s recyclable materials where they are sorted and prepared for entry into the market. Information about recycling is available on the [Suffolk Recycling website](https://www.suffolkrecycling.org.uk/)

**School Travel Policy Review –** SCC is undertaking a review of school transport; this is being led by Chief Fire Officer Mark Hardingham and will be delivered in two phases. Phase one includes evidence gathering, in phase two the evidence will be reviewed, and any changes recommended. This may lead to changes to the current School Travel Policy, or to elements of the Policy to ensure it runs more efficiently and is consistent with DfE’s Guidance (under review also).

DfE launched a *consultation in July on revised statutory home to school transport guidance.*

[*https://consult.education.gov.uk/home-to-school-transport-and-admissions-team/home-to-school-travel-and-transport-statutory-guid/*](https://consult.education.gov.uk/home-to-school-transport-and-admissions-team/home-to-school-travel-and-transport-statutory-guid/)

**Roadworks –** Current work at the Cranswick Chicken Factory access are due to end on 7th November, I acknowledge that the delays have caused local inconvenience and some damage to minor roads. Check status of road works on <https://www.suffolk.gov.uk/roads-and-transport/roadworks/roadworks-in-suffolk/>

**General Election December 12th –** Some County Council meetings have been postponed due to the election, including full council and cabinet in December. Information about this topic can be found in the [guide by the Local Government Association](https://www.local.gov.uk/our-support/purdah).

1. Correspondence received.
* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department Suffolk County Council.
* Constables’ Country
* Suffolk View.
* Cranswick Foods Update.
* Independent Review into Local Government Audit.
* Police Meeting.
* Area Forum
* The Local Government Boundary Commission for England - have your say on division arrangements Suffolk County Council.
* Increase in thefts from vehicles in East Suffolk.
* Suffolk Community Awards Event.
* Partner Funds PCS0s
* Suffolk Minerals and Waste Local Plan.
* Telegraph Poles on Little Green. There has been no response from BT to the complaints made by the Parish Council and Councillor Fleming.
1. The Common
	1. Report from the Commons Co-ordinator.
* The grazing on the Marsh has been completed and the cattle have been moved.
	1. Cutting of Little Green.
* Little Green has been cut by Mr Colchester.
* There was a discussion of the agreement with Mr Jolly to cut Little Green and it was noted that no deadline for the completion of the work had been given. The earliest date for it to be cut each year is 15th July and this clashes with the harvest period. If the area was cut before this date the payments from the RPA may have to be repaid.
* Mr Colchester may not wish to cut it in future.
* It was agreed that the Clerk should write to Mr Jolly to apologise on behalf of the Parish Council. **Action: The Clerk.**
1. Dates of Meetings in 2020.
* The following dates were agreed: Tuesday 7 January 2020, Tuesday 3 March 2020, Tuesday 28 April 2020 and Annual Parish Meeting, Tuesday 30 June 2020, Tuesday 8 September 2020 and Tuesday 3 November 2020.
* The Chairman agreed to book the Village Hall for the meetings. **Action: The Chairman.**
1. Highway matters:
	1. Cutting of grass verges.
* See above.
1. Finances and financial report.
	1. Balances on Accounts 28th September 2019.
		1. Current account: £10.633.11
	2. Financial report and bank reconciliation.
* Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
* The accounts were to the date of this meeting and included a bank reconciliation.
* There were no questions from Councillors.
	1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses | 100607 | £241.72 | LGA 1972 S112 |
| HMRC | PAYE | 100608 | £55.73 | LGA 1972 S112 |
| One Suffolk | Website subscription | 100609 | £60.00 | LGA 1972 s111 |
| FA Colchester & Son | Cutting and clearing Little Green | 100610 | £540.00 | LGA 1972 s111 |
| MSDC  | Additional cost of litter & dog bin emptying | 100611 | £7.20 | LGA 1972 s111 |
| SARs | Donation | 100612 | £50.00 | LGA 1972 s111 |

* It was unanimously agreed to pay the invoices listed above, proposed by Councillor Murton and seconded by Councillor Ronchetti.
* Requests for financial support: SARs: It was unanimously agreed donate £50 to SARs, proposed by Councillor Colchester and seconded by Councillor Murton.
	1. Receipts:
		1. MSDC – precept: £1,250.00
		2. HMRC – VAT claim: £153.31
		3. RPA – claim: £1,215.77
1. Planning:
	1. Applications
		1. Application for Planning Permission Without Compliance of Condition(S) - DC/19/04508

Proposal: Application under Section 73 of the Town and Country Planning Act for the variation or removal of condition relating to 622/04 dated 15th July 2004 for Alterations and Extension to Methodist Chapel to Holiday Let - Removal of Condition 5 (Holiday Let Occupancy) to allow building to be occupied as an independent dwelling.

Condition Number(s): 5

Conditions(s) Removal: Holiday Let Occupancy Condition Removed to Allow the Building to be Occupied as an Independent Dwelling

Condition 5 Removed

Location: The Old Methodist Chapel, New Road, Thrandeston, Suffolk IP21 4BP

* No comment will be made.
	+ 1. Application for Planning Permission - DC/19/04394

Proposal: Householder Planning Application - Erection of cart lodge with annexe accommodation.

Location: Apple House Farm, Great Green, Thrandeston, Diss Suffolk IP21 4BL:

* The Council agreed to make no objection to this application.
	+ 1. Application for Planning Permission - DC/19/04426

Proposal: Full Planning Application - Erection of Log Cabin for use as annexed accommodation for elderly relative.

Location: 3 Mellis Road, Thrandeston, Diss, Suffolk IP21 4BU

* The Council agreed to support this application.
	+ 1. Application for Listed Building Consent - Dc/19/05012

Proposal: Application for Listed Building Consent - Replacement of Windows

Location: The Cottages, Mellis Road, Thrandeston, Diss Suffolk IP21 4BU

* The Council agreed to support this application as it is in keeping with the area.
	1. Applications – no decisions to date:
		1. Various Applications for Progress Power Station listed previously.
		2. Application DC/19/00667

Proposal: Full Planning Application - direction of 2NO. B8 storage buildings and link extension between buildings 6 and 7.

Location: land on Eye Airfield, Ipswich Road, Eye.

* + 1. Application DC/19/00108

Proposal: Full Planning Application - erection of factory with an adjoining two-storey production office, warehouse extension, a loading dock building, material stockpile and two-storey administration office building. Provision of 9no. caravans for temporary accommodation for seasonal staff. Creation of vehicular access.

Location: Chestnuts Farm, Langton Green, Eye.

* 1. Planning decisions:
		1. Approved – no objection: None.
		2. Refused: None.
		3. Discharge of Conditions: None.
1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on Tuesday 7 January 2020.
* Defibrillator.
* Budget and precept.

Meeting closed at 8:50 p.m.