

THRANDESTON PARISH COUNCIL

Minutes of a meeting of Thrandeston Parish Council held at 7.30 pm on Monday 3 November 2014 in Thrandeston Village Hall.

PRESENT: Councillors David Burn, Nicky Garrett, Michael Mortlock and Gill Stebbings. Also in attendance one member of the public (left 21.20), PCSO Faulkner (left 19.46) and Clerk (Sarah Foote)

1. Chairman's opening remarks

Cllr Burn welcomed all those present.

PUBLIC FORUM

The Tree Warden reported that the survey of trees was partially completed and would be submitted to the Parish Council. The location of all the trees had been plotted and the assessment of the condition of each one is ongoing. Suffolk Police - PCSO Faulkner gave his report which included a warning against cold calling scams and advice on the need to secure outbuildings and garden tools/machinery. A copy of the report is appended to the minutes. Mid Suffolk District Council - Councillor Burn gave his report which included information on the Community Infrastructure Levy, changes to Section 106 funding, and details of the Town and Parish Liaison Meeting. Cllr Burn also explained the new process around land bids (call for sites of over two hectares). The meeting commenced at 19.55.

2. Apologies for absence

Apologies were received from Councillor Laurence Conroy and accepted by the Council.

3. Councillors' Declarations of Interest

Councillors were reminded of the requirement for them to individually update their Register of Interests as appropriate.

4. Approval of minutes of meeting of 15 September 2014

The minutes of the meeting of 15 September 2014 were unanimously agreed and were duly signed by the Chairman.

5. Matters arising from minutes of meeting of 15 September 2014

460/8 - permission or the removal for the horse chestnut tree was being progressed.

461/9 - speeding traffic, Cllr Garret would submit an email to the Suffolk Police with a request to repeat the exercise but with the speed data recorders in different locations. Action: Councillor Garrett

6. Procedural

a) Pursuant to the Openness of Local Government Bodies Regulations 2014 it was agreed to suspend Standing Order 3L in relation to the filming and recording of Parish Council meetings.

b) The meeting dates for 2015 were agreed giving regard to the May 2015 election. A discussion took place around the Annual Parish Meeting for 2015 and a revised format for the meeting. It was agreed to further discuss this at the January meeting of the Parish Council. Action: Agenda next meeting. Clerk to publish meeting dates and advise Village Hall Management of dates.

7. Planning

a. The following planning application which had been received since publication of the agenda was considered:

Ref	Location	Application Details
2872/14	Church Farm, Little Green	Construction of pier to stabilise wall
Councillors were in agreement that the wall should be preserved. However, it was agreed that reassurance should be sought that the pier would be built on the south side of the existing wall and that the materials used would be sympathetic to the existing. If assurance of these two points could be gained, the Council were in agreement to recommend SUPPORT for the application (three votes in favour, one abstention - Cllr Burn due to his membership of the Mid Suffolk District Council Planning Committee).		

b) There were no planning determinations to note.

c) There were no other planning matters.

8. The Common

a) Unauthorised parking of vehicles and storage of building materials on Little Green - it was agreed to write to the parishioner concerned to stress that it is not permissible to drive over the grass nor park on the green and confirm that access to a property does not include the right to park on the green. It was also agreed to ask for confirmation of how long the building materials will remain as the Parish Council would like them removed and the green returned to its former state. Action: Clerk to write to parishioner.

b) Correspondence from the Land Drainage Board regarding planned work to Stuston Beck was noted and it was agreed to respond as per the letter appended to the minutes.

Signed ..... Chairman ..... Clerk
Date 5-JAN-2015

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- c) Arrangements for work to Village Hall Car park (minute 457/9 refers) it was agreed to cut back some of the vegetation and possibly insert a pipe through the bund to drain excess water from the site. *Action: Clerk to seek quotations for the work.*
- d) Telephone Kiosk, Little Green – The Clerk reported that BT would repair the telephone which was currently not working, or if the Council preferred to ask for the removal of the telephone and the kiosk they should submit a justification in writing for consideration by BT. Whilst the Council would like to request the removal of the kiosk, due to lack of use and visual amenity, it was agreed to seek parishioners' views via the next Parish Council newsletter and at the Annual Parish Meeting. *Action: Cllr Garrett to publish article in newsletter. Agenda March meeting.*

### 9. Highways

#### Rail Embankment

a) Receipt of £300 of compensation from AMCO for the lack of planting scheme at the embankment was noted and it was agreed that this money would be used; 1. to take out some of the trees to create a more open woodland on the east side of the railway, 2. to plant some trees in the corner as your approach the first bridge from the A143, 3. to help fill out the hedging between The Marsh and the road. It was hoped that this would improve the look of the embankment from The Marsh. *Action: Common Committee to progress work and planting. Clerk to write to AMCO to confirm receipt of funds and details how money would be spent.*

#### 10. Planning Inspectorate Examination – Proposed Gas Power Station

- a) It was noted that pursuant to Section 101(1) and 101(5) of the Local Government Act of 1972 that the Eye Airfield Parishes Working Group would now be constituted as a Joint-Committee of the Parish Councils/Parish Meetings and co-opted non-councillor members. The name would remain Working Group.
- b) A report from the Working Group was given by Cllr Burn who had attended the Planning Inspectorate hearings on 15/16/17 October but not the site visit which other members of the group attended. Legal advice had been sought and representation had been submitted to the Planning Inspectorate requesting that a Direction be made requiring the applicant to do further work on their environmental statement. The next deadline is 17 November for the Group to respond to matters raised at the hearings.

### 12. Correspondence

The following items of correspondence received since the last meeting were noted.

Date received	From	Subject
17.09.14	Mid Suffolk District Council	Review of Polling Stations
28.09.14	Suffolk County Council/SALC	Broadband provision in Suffolk
29.09.14	Suffolk County Council	Winter 2014/15 grit supply
30.09.14	Suffolk Association of Local Councils	AGM 12 November
08.10.14	Mid Suffolk District Council	Parish Liaison Meeting 4 November
03.10.14	Suffolk Police and Crime Commissioner	Review of speed enforcement
13.10.14	Parishioner	Horse Chestnut Tree
14.10.14	Suffolk Association of Local Councils	LAIS 1368 Transparency Code
14.10.14	Suffolk Association of Local Councils	LAIS 1369 Housing Assessment
17.10.14	Suffolk Association of Local Councils	LAIS Up to Date October 2014
20.10.14	Suffolk Association of Local Councils	Annual Report 2013/2014
21.10.14	Mid Suffolk District Council	Town and Parish newsletter October edition and waste collection 2015 calendar
24.10.14	Mid Suffolk District Council	Call for Sites 2014 (Housing)
The following items of correspondence had been received since publication of the agenda.		
31.10.14	Mid Suffolk District Council	Community Infrastructure Levy Workshops
31.10.14	Suffolk Association of Local Councils	Planning Essentials Training
31.10.14	Suffolk Preservation Society	Suffolk View Autumn Edition

### 13. Consultations

There were no consultations to consider.

Signed .....  ..... Chairman.....  ..... Clerk  
 Date ..... 5-JAN-2015 .....

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**14. Finance**

a) The current financial statement, including a spend against budget report, was presented to Councillors and is appended to the minutes.

b) The following payments were considered and agreed for payment:

Amount	Payee	Details	Cheque No	Power
£13.18	S Foote	Clerk's expenses (stationery and telephone) – September and October.	100427	LGA 1972 s111(1)
£25.00	Suffolk Preservation Society	Annual Subscription	100425	LGA 1972 s111(1)
£25.50	Anglia Book Keeping	Payroll Services	100426	LGA 1972s111(1)

It was noted that an invoice for £1602.60 had been received for works at the Marsh, as per previously approved quotation, and this was passed for payment by the Council. Cheque No 100428.

c. **Budget for 2015/2016** – The Clerk explained the time line for determining the budget, and setting the Precept, for the 2015/16 financial year and it was agreed that the Chairman and Clerk would prepare a draft budget for consideration at January meeting. It was also agreed to ask the Common Committee to meet and submit their expenditure requirements for 2015/16. *Action: Chairman, Clerk and Councillor Conroy.*

**15. Urgent Matters**

None.

**16. Date of next meeting and agenda items** – Monday 5 January 2015.

Pursuant to the Public Bodies (Admission to Meetings) Act 1960 at 21.20 the meeting was closed to the public Correspondence received from the former Clerk, since publication of the agenda, was considered and it was agreed to respond detailing what action should be taken on the deletion of Parish Council property (electronic documents and emails) still held by the former Clerk. *Action: Clerk to respond.*

**Meeting Closed 21.33**

Signed ..... Chairman ..... Clerk  
 Date ..... 20 JAN 2015 .....