

THRANDESTON PARISH COUNCIL

Minutes of Meeting of Thrandeston Parish Council held at 7.50 pm (immediately following the Annual Parish Meeting) on **Tuesday 3 May 2016** in Thrandeston Village Hall.

PRESENT: Councillors Goff Hawes, Andrew Colchester, Sharon Colchester, Alison Murton and Jerry Cotter. Also in attendance five members of the public, District Councillor Burn and County Councillor Jessica Fleming (left 19.48) and the Clerk (Sarah Foote).

1. Election of Chairman

Cllr Hawes was elected to the role of Chairman of the Parish Council. Cllr Hawes duly completed a Declaration of Acceptance of Office.

2. Apologies for absence

None.

3. Chairman's opening remarks

The Chairman thanked Councillors for their work during the last year.

4. To receive any declarations of pecuniary and non-pecuniary interests from members on any item to be discussed.

None.

5. Election to other roles:

a) Vice Chairman

It was unanimously agreed that Cllr Alison Murton be appointed to this role.

b) Responsible Financial Officer

It was unanimously agreed that Sarah Foote be appointed to this role.

c) Representative on Eye Power Station Liaison Group

It was unanimously agreed that Cllr Sharon Colchester be appointed to this role.

PUBLIC FORUM

Mid Suffolk District Council – Cllr Burn gave details of the devolution process

6. To consider confirming the minutes of the meeting of 7 March 2016

The minutes of the meeting held on 7 March 2016 were agreed as a true record of the meeting

7. To note matters arising from the minutes of the meeting of 7 March 2016

483/4 – Public Forum. The Clerk detailed correspondence from Suffolk County Council Footpaths Officer as follows: Footpath 4 (Pond Farm to Great Green) - *This is a crossfield field route, the field is arable and is currently ploughed. The footpath is actually not evident on the ground because the farmer has failed to reinstate the path. So I have written to the landowner requesting the paths reinstatement. There is no evidence at all that illegal vehicles have been driving on this route or that there is any damage to the route.*

Footpath 9 - *The footpath is on a private farm track (there is a hard core layer beneath the surface). Vehicles do use this route, predominately the tracks appear to have been made by a tractor. The farm track leads to fields and a locked gate beyond which is a stable. The track stops at the gate and then the footpath is a grassy natural surface 1.5/2 metres wide. I do not believe that vehicles (4x4 users, motorcyclists) are using this illegally because a) there is very little damage to the path and b) the route is quite short and, vehicles have no choice but to stop at the gate, so would provide little 'thrill' for those wanting to off-road. Yes there are signs of vehicular use on FP9, which I strongly believe to be from the landowner, however at this stage the condition of the path does not warrant me contacting the landowner and requesting repairs to be carried out. There are some muddy patches on the footpath but on the whole it is in a good and perfectly usable condition.*

A landowner/tenant/occupier can access their property/fields/paddocks using public rights of that are on their land. Whoever causes damage to the surface of the right of way (landowner or tenant) is responsible for the repairs.

8. The Common

a) Report from the Commons Co-ordinator – Cllr A Colchester read his report as appended to the minutes.

b) Natural England Hay Making Supplement – Natural England had confirmed that a hay making supplement would be added to the existing HLS agreement (Hay making and small field) which would result in an additional income of approximately £100 per year. Consideration of a three year contract for future cutting of Little Green would be an agenda item for the next meeting.

c) A Risk Assessment of Little Green and the Pond had been carried out. The Risk Assessment was considered by Councillors and adopted.

9. Procedural

a) Standing Orders, pursuant to the Public Contracts Regulations 2015, were reviewed and it was agreed to adopt the amendments to Section 18 and revise the Model of the Standing Orders accordingly.

Signed Chairman..... Clerk

Date

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b) The Accounts for year ending 31 March 2016 were unanimously agreed. Section One (Annual Governance Statement) and Section Two (Accounting Statement) of the Local Councils' Annual Return for year ending 31 March 2016 were considered and the completion was unanimously agreed by the Council.

10. Finance

a) The Clerk confirmed that the first instalment of Precept (£1200.00) which increased the bank account to a balance of £5871.

b) It was agreed to make the following payments...

Amount	Payee	Details	Chq No	Power
£258.81	Sarah Foote	Clerk's salary April and May 2016	100544	LGA 1972 S112(i)
£33.60	HMRC	PAYE	100546	LGA 1972 S112(i)
£22.80	Sarah Foote	Clerk's expenses April and May 2016	100545	LGA 1972 S111(i)
£8.50	Anglia Book Keeping	Payroll months 10, 11 and 12	100547	LGA 1972 S111(i)

11. Correspondence

The following items of correspondence received since the last meeting were noted:

Date received	From	Subject
24.04.16	Mid Suffolk District Council	Town and Parish Liaison Meeting
24.04.16	Suffolk Association of Local Councils	Governance and Accountability Guide 2016
21.03.16	Suffolk Association of Local Councils	LAIS1388 Planning Changes
10.03.16	Mid Suffolk District Council	Town and Parish Newsletter March 2016

12. Consultations

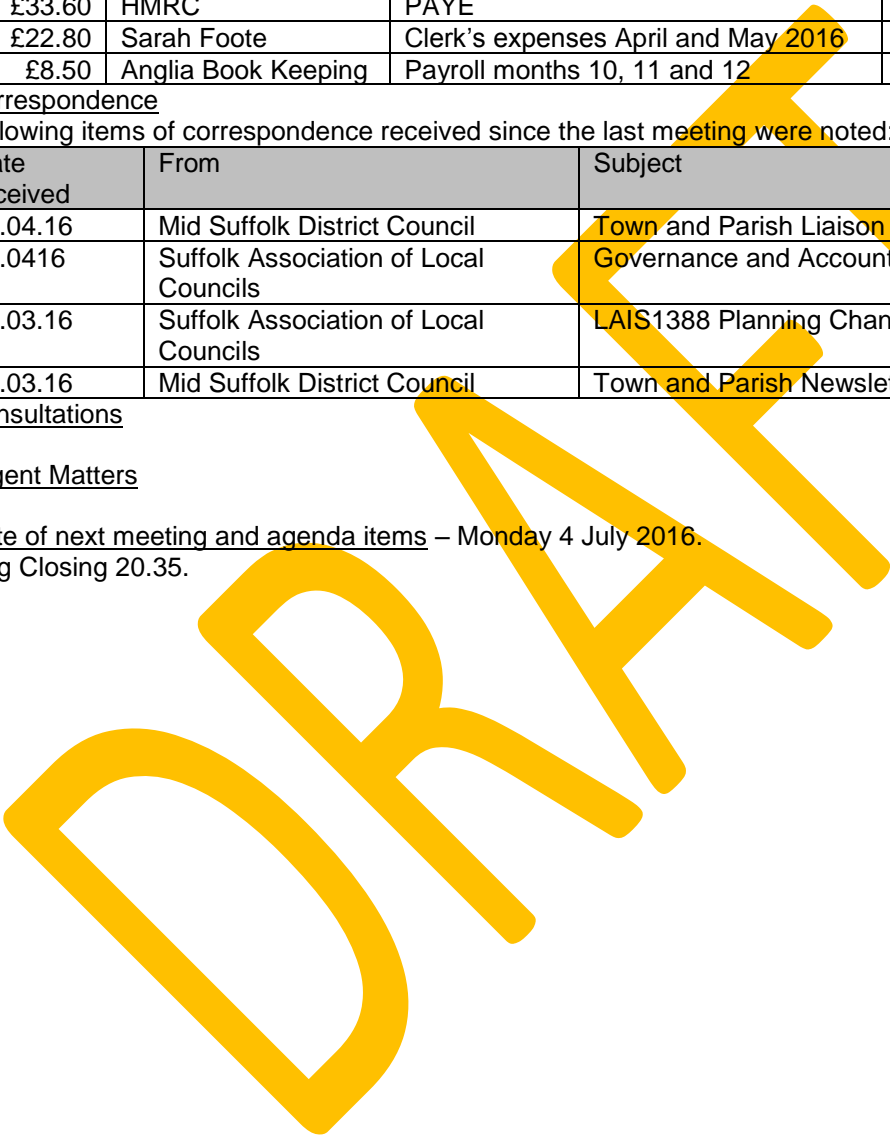
None.

13. Urgent Matters

None.

14. Date of next meeting and agenda items – Monday 4 July 2016.

Meeting Closing 20.35.



Signed Chairman..... Clerk
 Date