**Minutes of the Meeting of Thrandeston Parish Council held on Tuesday 3rd November 2020 by Zoom.**

**Present:**

Councillors Andrew Colchester, Anthony Ronchetti, David Rose and Alison Murton.

Philip Freeman – Parish Clerk.

No members of the public.

1. Apologies for Absence.
* None**.**
1. Chairman’s Opening Remarks
* The Chairman welcomed everyone to the meeting.
1. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.
* None.
1. Minutes of the previous meeting.
* The minutes of the previous meetings were agreed as a true record.
1. Matters arising from the minutes:

**Action Points:**

* Councillor Cotter has resigned from the Council and the Clerk will notify Mid Suffolk District Council. **Action: The Clerk. Completed.**
* It was agreed that the Clerk would try to contact the landowner about the signs for Footpath 15. **Action: The Clerk. Nothing to report**
* A contractor who has carried out hedge cutting work for Councillor Colchester was suggested as an alternative. It was agreed that the Clerk should contact the Parishioners involved. **Action: The Clerk. Completed.**
* If Councillors have any questions about ‘Planning for the Future’, they should be sent to Councillor Burn and Councillor Fleming. **Action: Councillors.**
* The Clerk will send the phone number for Network Power to Councillor Colchester. **Action: The Clerk**. **Completed.**
* It was agreed that the Clerk would contact Suffolk County Council Highways Department about what action can be taken to reduce speeds through the village. **Action: The Clerk. Nothing to report.**
* The Clerk reported that he had not received the audit report and it was agreed that he would contact the internal auditor to chase this up. **Action: The Clerk. Completed.**
* It was agreed that the Clerk will contact Natural England for guidance on whether this can take place on the Village Green. **Action: The Clerk. Completed.**
1. Notification of any urgent business.
* None.

**Public Forum.**

Councillor Jessica Fleming, Hartismere Division, Suffolk

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**National restrictions -** The Government has [announced initial guidance on the restrictions the nation can expect to be in place from 5 November](https://lnks.gd/l/eyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbl9saW5rX2lkIjoxMTAsInVyaSI6ImJwMjpjbGljayIsImJ1bGxldGluX2lkIjoiMjAyMDExMDIuMjk3NzI4ODEiLCJ1cmwiOiJodHRwczovL3d3dy5nb3YudWsvZ3VpZGFuY2UvbmV3LW5hdGlvbmFsLXJlc3RyaWN0aW9ucy1mcm9tLTUtbm92ZW1iZXIifQ.-618d62NYH5NyFBOcRiX_3QiBgaMokKSecRGx_wpCXc/s/696677594/br/87809401992-l) to 2 December.

**COVID Support -** The Home But Not Alone freephone **0800 876 6926** is active and will be staffed from 9am to 5pm Monday to Friday. The Suffolk Advice and Support Service phoneline **0800 068 3131** is also available for support to debt, benefits, employment or housing worries.

**Suffolk Corona Watch –** Suffolk Public Health has set up a dedicated web site available on [www.healthysuffolk.org.uk/jsna/coronawatch](http://www.healthysuffolk.org.uk/jsna/coronawatch).

**Suffolk Recycling Centres** - Recycling centres remain open by appointment only as we enter into the new lockdown restrictions on Thursday.  Bring shops at Foxhall and Bury will close. Appointments can be made via our [online booking system](https://www.suffolk.gov.uk/planning-waste-and-environment/waste-and-recycling/book-a-recycling-centre-time-slot/).

**SCC Healing Wood & Hedge and Tree Survey** – Working with The Woodland Trust, Suffolk Tree Wardens, landowners, and County Farm tenants, the council plans to support planting around 100,000 trees and replanting hedgerows in suitable locations across Suffolk over the next 18 months as well as a healing wood. [Visit the website here to take part in the survey](https://www.smartsurvey.co.uk/s/HealingWoods/).

1. Correspondence received.
* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department of Suffolk County Council.
* Constables’ Country
* Suffolk View.
* Cranswick Foods Update.
* COVID-19
1. Report from Committees:
	1. Village Hall Committee
* Quotations from builders have not yet been received and once they are, they will be circulated to Councillors.
* The lettings for table tennis have been taking place but they will have to stop again following the latest guidance from the Government.
* There is a beading group on the second Wednesday of each month.
1. The Common
	1. Report from the Commons Co-ordinator.
* The trees and bushes have been cut back on the triangle between the two bridges.
* The cattle are still on the Marsh and Councillor Colchester will contact Mr Ling about removing them before the winter as Natural England will not want the land to be ‘poached’. It may be resolved by the cattle being restricted to Mr Ling’s land.
* The agreement for the use of the Marsh means that there are limitations for its use by local people but there is income from the Rural Payments Agency (RPA).
* In the past there was a cattle fair on Little Green, but it was moved to Eye.
* The income from the RPA for Little Green is £180 per annum but the cutting and clearing costs £450.
* The agreement with Natural England will end in 2023.
1. COVID-19 measures and impact on our village events.
* No events are planned at present and the earliest ‘Pub Night’ would be in January 2021.

1. Highway matters:
	1. 20 mph speed limit through Thrandeston.
* Nothing to report.
1. Finances and financial report.
	1. Balances on Accounts 29th September 2020.
		1. Current account: £9,125.15
* Councillors noted the account balances.
	1. Financial report and bank reconciliation.
		+ Detailed accounts had been given to Councillors, which recorded all items of income and expenditure, and compared them to the budget. The spreadsheet also showed both as a percentage of the budget.
		+ The accounts were to the date of this meeting and included a bank reconciliation.
		+ There were no questions from Councillors.
	2. Audit Report
* The audit report and comments from the Clerk had been circulated to Councillors and were agreed .
* It was also agreed that it was a good report.
	1. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses |  | £266.60 | LGA 1972 S112 |
| HMRC | PAYE |  | £62.30 | LGA 1972 S112 |
| Heelis and Lodge | Audit charges |  | £165.00 | LGA 1972 s111 |
| One Suffolk | Website Hosting Subscription |  | £60.00 | LGA 1972 s111 |

* It was unanimously agreed to pay the invoices listed above, proposed by Councillor Murton and seconded by Councillor Colchester. The Clerk will take the cheques to Councillors Murton and Ronchetti to be signed
	1. Requests for financial support: none.
	2. Receipts: MSDC – Precept: £1,250.00
1. Dates of Meetings in 2021/2022: Tuesday 5 January 2021, Tuesday 2 March 2021, Tuesday 4 May 2021 and Annual Parish Meeting, Tuesday 6 July 2021, Tuesday 7 September 2021, Tuesday 2 November 2021, Tuesday 4 January 2022.
* The dates for the meetings in 2021 were agreed.
1. Planning:
	1. Applications:
		1. Application for Advertisement Consent - DC/20/03957

Proposal: Application for Advertisement Consent - Erection of 2No signs each consisting of 14 plate signs advertising Roy Humphrey Group businesses within the Eye airfield industrial complex.

Location: Roy Humphrey Group, Ipswich Road, Eye, Suffolk

* + - There was a discussion of the application and the signage by the new roundabout.
	1. Applications – no decisions to date:
		1. Various Applications for Progress Power Station listed previously.
		2. Application DC/19/00667

Proposal: Full Planning Application - direction of 2NO. B8 storage buildings and link extension between buildings 6 and 7.

Location: land on Eye Airfield, Ipswich Road, Eye.

* 1. Planning decisions:
		1. Approved:
			+ Progress Power Limited (PPL) a “non-material change” application which seeks to address the uncertainties and constraints posed by the COVID-19 pandemic, in relation to its ability to formally commence construction works by August 2020, in accordance with the [Progress Power (Gas Fired Power Station) Order](https://infrastructure.planninginspectorate.gov.uk/projects/eastern/progress-power-station/) (‘the Order’). The application seeks to extend the time limit for commencing construction by up to 12 months. No other changes are proposed to the Order.
		2. Refused: None.
		3. Discharge of Conditions:
* Discharge of Condition(S)

Town and Country Planning Act 1990

Proposal: Discharge of Conditions Application for DC/17/03697 - Condition 4 (Lighting Scheme),

Condition 5 (Materials), Condition 6 (Fenestration) and Condition 7 (Details of Works to Timber Frame)

Location: Abbey Farm, Great Green, Thrandeston, Diss Suffolk IP21 4BN

* Town and Country Planning Act 1990

Proposal: Discharge of Conditions Application for DC/20/00353 - Condition 3 (Fenestration)

Location: Styles Piece, Little Green, Thrandeston, Diss Suffolk IP21 4BX

* + 1. Withdrawn: None.
1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on Tuesday 5th January 2021.
* Tree surgeons from Network Power will cut back the trees that caused the problem with the electricity supply to the Village Hall.
* A private members Local Electricity Bill has been put forward to allow the setting up of electricity generating facilities.
* There was a discussion of the Government’s plan for a further lockdown.

Meeting closed at 8:07 p.m.