**Agenda:**

1. Apologies for Absence.
2. Chairman’s Opening Remarks
3. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.
4. Minutes of the previous meeting. (Attached)
5. Matters arising from the minutes:

**Action Points:**

* The Clerk will report the posts for the footpath signposts need replacing. Cllr Colchester offered to erect the new posts, if necessary. **Action: The Clerk.**
* The Clerk will contact the Rural Payments Agency about clearing the area between the two rail bridges to plant wildflowers and obtain advice from the RPA on the areas which could not be cut for hay on Little Green **Action: The Clerk.**
* Councillor Burn will send a link to the new version of the planning legislation
* The Clerk will check the Diss Neighbourhood Plan for any implications for Thrandeston **Action: The Clerk.**
* Volunteer for the Community Liaison Group for Progress Power.
* Report blue/green algae on the pond on Little Green to the Environment Agency. **Action: The Clerk.**
* Highways problems: **Action: The Clerk.**
  + Exit from BP/Marks & Spencer Filling Station
  + The danger of turning right from the Thrandeston Road onto the A140
  + Grass verges not cut properly at the junction of the road from Palgrave with the A140.
  + Accidents on the A140 adjacent to Goswold Hall

1. Notification of any urgent business.

**Public Forum.**

1. Correspondence received.

* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department of Suffolk County Council.
* Constables’ Country
* Suffolk View.
* Cranswick Foods Update.
* COVID-19
* Diss and District Neighbourhood Plan

1. Report from Committees:
   1. Village Hall Committee
2. The Common
   1. Report from the Commons Co-ordinator.
   2. Transfer of the remaining one fifth of the pond in front of Bramley House on Little Green, to the owner of the property. Update.
   3. Email from Mr and Mrs Rickard about access across the Common to their property. Update.
3. Procedural. (Attachments)
   1. Review of the Asset Register.
   2. Review of the Standing Orders
   3. Review of the Terms of Reference for Committees
   4. Review of the Financial Regulations
   5. Review of the Statement of Internal Control.
   6. Review of the Council’s Risk Assessments.
4. Clerk’s Contract. (Attachments)
5. Highway matters:
   1. Quiet Lanes
   2. Accidents on the A140 close to the entrance to Goswold Hall.
6. Finances and financial report.
   1. Balances on Accounts 30th July 2021.
      1. Current account: £8,616.69
   2. Financial report and bank reconciliation. (Attachment to follow.)
   3. Annual Audit Report (Attachment to follow)
   4. Asset Register (Attachment)
   5. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses. |  | £272.96 | LGA 1972 S112 |
| HMRC | PAYE |  | £63.80 | LGA 1972 S112 |
| MB Farm Services | Cutting village green, baled up and carted away |  | £540.00 | LGA 1972 s111 |
| Heelis and Lodge | Annual Audit |  | £95.00 | LGA 1972 s111 |

* 1. Requests for financial support: None.
  2. Receipts: MSDC Precept: £1,2500.00..

1. Progress Power (Gas Fired Power Station) – invitation to join Community Liaison Group.
2. Planning:
   1. Applications: None.
      1. Application for Planning Permission - DC/21/04099

Proposal: Planning Application. Erection of a storage and distribution warehouse

Location: Land at Eye Airfield, Eye, Suffolk, IP23 7HU

* + 1. Application for Planning Permission - DC/21/04697

Proposal: Planning Application. Erection of new storage building No.10 for B8 use

Location: Land on Eye Airfield, Ipswich Road, Eye, Suffolk

* 1. Applications – no decisions to date:
     1. Application for Planning Permission - DC/21/01973

Proposal: Full Planning Application - Change of Use of land for the stationing of 15 holiday lodges

Location: Oak Lodge Retreat, Nicks Lane, Brome And Oakley, Suffolk IP23 8AN

* + 1. Statutory consultation on proposals for Sunnica Energy Farm.
  1. Planning decisions:
     1. Approved: None.
     2. Refused: None.

1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on Tuesday 2nd November 2021.