**If you anyone, other than Councillors, wishes to receive an invite to join the meeting by Zoom, please email the Clerk at** [clerk@thrandestonparishcouncil.org](mailto:clerk@thrandestonparishcouncil.org)

**Agenda:**

1. Election of officers:
   1. To elect a Chairman of the Council
   2. To receive the Chairman’s declaration of acceptance of office or, if not then received, to decide when it shall be received.
   3. To elect a Vice-Chairman of the Council.
2. Appointment to other roles
   1. Responsible Financial Officer
   2. Commons Co-ordinator
3. Apologies for Absence.
4. Chairman’s Opening Remarks
5. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.
6. Minutes of the previous meeting. (Attached)
7. Matters arising from the minutes:

**Action Points:**

* Appointment of Councillor Swinbourne to be added to the Parish Council website and send him various forms to complete. **Action: The Clerk.**
* Councillor Fleming will investigate the right turn restrictions at the junction of the A140 and Thrandeston Road. **Action: Councillor Fleming.**
* The Clerk will contact the Rural Payments Agency about clearing the area between the two rail bridges to plant wildflowers. **Action: The Clerk.**
* Councillor Colchester will contact Matt Bird about cutting Little Green for hay in the summer. **Action: Councillor Colchester.**
* The Clerk will contact Councillor Burn about the planning permission for the land next to Kiln Farm. **Action: The Clerk.**
* The Clerk will order two dog bins for the footpath which begins at the Mellis Road and Councillor Colchester offered to fit them. **Action: The Clerk and Councillor Colchester.**
* Cheques to be signed. **Action: The Clerk.** Completed.

1. Notification of any urgent business.

**Public Forum.**

1. Correspondence received.

* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department of Suffolk County Council.
* Constables’ Country
* Suffolk View.
* Cranswick Foods Update.
* COVID-19

1. Report from Committees:
   1. Village Hall Committee
2. The Common
   1. Report from the Commons Co-ordinator.
   2. Transfer of the remaining one fifth of the pond in front of Bramley House on Little Green, to the owner of the property.
   3. Email from Mr and Mrs Rickard about access across the Common to their property.
3. Clerk’s Contract and Holiday Allowance. (Attachment to follow.)
4. Red Phone Box – Councillor Swinbourne.
5. COVID-19 measures and impact on our village events.
6. Village Litter Pick
7. Highway matters:
   1. Quiet Lanes
8. Finances and financial report.
   1. Balances on Accounts 29th March 2021.
      1. Current account: £9.455.92
   2. Financial report and bank reconciliation. (Attachment to follow.)
   3. Annual Accounts. (Attachment to follow.)
   4. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses. |  | £247.85 | LGA 1972 S112 |
| HMRC | PAYE |  | £57.60 | LGA 1972 S112 |
| SALC | Subscription |  | £142.56 | LGA 1972 s111 |
| Glasdon | Dog waste bins |  | £278.16 | LGA 1972 s111 |

* 1. Requests for financial support: None.
  2. Receipts: MSDC – Precept: ££1,250.00.

1. Planning:
   1. Applications:
      * Application for Planning Permission - DC/21/01973

Proposal: Full Planning Application - Change of Use of land for the stationing of 15 holiday lodges

Location: Oak Lodge Retreat, Nicks Lane, Brome And Oakley, Suffolk IP23 8AN

* 1. Applications – no decisions to date:
     1. Statutory consultation on proposals for Sunnica Energy Farm.
  2. Planning decisions:
     1. Approved:
        + Application for Advertisement Consent - DC/20/03957

Proposal: Application for Advertisement Consent - Erection of 2No signs each consisting of 14 plate signs advertising Roy Humphrey Group businesses within the Eye airfield industrial complex.

Location: Roy Humphrey Group, Ipswich Road, Eye, Suffolk

* + - * Application DC/19/00667

Proposal: Full Planning Application - direction of 2NO. B8 storage buildings and link extension between buildings 6 and 7.

Location: land on Eye Airfield, Ipswich Road, Eye.

* + 1. Refused: None.
    2. Discharge of Conditions: None.
    3. Withdrawn: None.

1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on Tuesday 6th July 2021.