**Agenda:**

1. Apologies for Absence.
2. Chairman’s Opening Remarks
3. To receive any declarations of pecuniary and non-pecuniary interests from members on any agenda item. To consider any requests for dispensations.
4. Minutes of the previous meeting. (Attached)
5. Matters arising from the minutes:
* At the next meeting the Clerk will bring a sheet to be signed by Councillors to say they will abide by the New Code of Conduct. **Action: The Clerk.** Completed.
* It was agreed that The Clerk would investigate the Suffolk County Council Self-Help Scheme and obtain a quote for the traffic management work. **Action: The Clerk.** Completed.
* A local resident has complained about noise which comes from the direction of the Cranswick factory on Eye Airfield. The Clerk will contact Cranswick and ask if the factory is the source of the noise. **Action: The Clerk.** Completed.
* Application for Planning Permission - DC/22/04021.
Location: Land At The Leys And Ivy Farm, Mellis Road, Yaxley, Suffolk IP21 4BT
* It was agreed that no decision could be made about this without additional information. The Clerk will request an extension to the time for the comments by the Parish Council. **Action: The Clerk.** Completed.
1. Notification of any urgent business.

**Public Forum.**

1. Correspondence received.
* Various documents from SALC.
* Town and Parish Council Newsletter.
* Various emails from the Highways Department of Suffolk County Council.
* Constables’ Country
* Suffolk View.
1. Report from Committees:
	1. Village Hall Committee
2. The Common
	1. Report from the Commons Co-ordinator.
3. Councillors to sign the Code of Conduct
4. Pond on Little Green and work on the willow trees
	1. Freedom of Information request to Mid Suffolk District Council.
	2. Discussion of the plan for the work on the willow trees.
5. Highway matters:
	1. Self-help scheme for cutting grass verges.
6. Procedural. (Attachments)
	1. Review of the Asset Register.
	2. Review of the Standing Orders
	3. Review of the Terms of Reference for Committees
	4. Review of the Financial Regulations
	5. Review of the Statement of Internal Control.
	6. Review of the Council’s Risk Assessments.
7. Dates of Meetings in 2023 (see below).
8. Finances and financial report.
	1. Balances on Accounts 29 September 2022.
		1. Current account: £8,343.39
	2. Financial report and bank reconciliation. (Attachment to follow.)
	3. To authorise cheques for signature:

N.B. Cheque signatories to initial cheque stub and invoice.

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| --- | --- | --- | --- | --- |
| **Payee** | **Details** | **Cheque Number** | **Amount** | **Power** |
| P Freeman | Clerk’s Pay and Expenses. | 100695 | £346.82 | LGA 1972 S112 |
| HMRC | PAYE | 100696 | £82.20 | LGA 1972 S112 |
| Community Action Suffolk  | Hosting website | 100697 | £60.00 | LGA 1972 s111 |
| M.B. Farm Services | Digging out and clearing the pond | 100698 | £720.00 | LGA 1972 s111 |
| P & W Murton and Son | Diesel for carting away waste from the pond cleaning. | 100698 | £180.00 | LGA 1972 s111 |

* 1. Requests for financial support: Headway Suffolk.
	2. Receipts due:
		1. VAT Claim: £908.42
		2. MSDC – Precept: £1,250.00
		3. Thrandeston Village Hall: £1,016.45
1. Progress Power (Gas Fired Power Station).
2. Planning:
	1. Applications:
* Application for Planning Permission - DC/22/04021
Proposal: Full Planning Application - Construction and operation of Synchronous Condensers with ancillary infrastructure, and associated works including access and landscaping.
Location: Land At The Leys And Ivy Farm, Mellis Road, Yaxley, Suffolk IP21 4BT
	1. Applications – no decisions to date:
		1. Application for Outline Planning Permission - DC/22/00416
		Proposal: Application for Outline Planning Permission. (All matters reserved) Erection of petrol and electric charging facility with associated shop, roadside restaurant with drive through facility, B1 and B8 starter units, HGV lorry parking facility for rest area and drivers' facilities as a phased development.
		Location: Land Adjacent North Roundabout, A140 Ipswich Road, Brome, Part In The Parish of Thrandeston IP23 8AW
	2. Planning decisions:
		1. Approved: None.
		2. Refused: None.
1. AOB - Any items raised earlier but not for an extended discussion or decisions and items for inclusion at the meeting on Tuesday 3rd January 2023.